

	<p>NATO AEW&C PROGRAMME MANAGEMENT AGENCY</p> <p>NOTIFICATION OF VACANCY</p>
<p>Post Title:</p>	<p>Hardware Project Manager</p>
<p>Post Number:</p>	<p>PMH01</p>
<p>Duty Location:</p>	<p>Brunssum, The Netherlands</p>
<p>NATO Grade</p>	<p>A4</p>
<p>Nation:</p>	<p>NU</p>
<p>Division/Office</p>	<p>Programme Management Division</p>
<p>Branch/Section</p>	<p>Hardware IPT</p>
<p>Clearance:</p>	<p>NATO Secret (NS)</p>
<p>Manages/Supervises (no. of staff)</p>	<p>6</p>
<p>Closing Date</p>	<p>30 October 2020</p>
<p>Point of Contact</p>	<p>Human Resources & General Services Office recruitment@napma.nato.int</p>
<p>Application Details:</p>	<p>A NAPMA Application Form of any applicant should be forwarded by email to recruitment@napma.nato.int The application form can be downloaded at www.napma.nato.int.</p> <p>NAPMA can only employ nationals from the NAPMO nations for this position. Applications should be supported by the member of the Board of Directors of the respective nation.</p>

1. POST SUMMARY

NAPMA is a NATO Agency responsible to plan, acquire, and deliver improvements to and support the sustainment of the NATO AEW&C capabilities, while ensuring technical airworthiness, following the guidance of the NAPMO Nations.

Within the Agency the Hardware Project Manager fulfill the duties of Hardware Project Manager by executing and administering all day to day aspects of the assigned project including the management of cost, schedule, technical performance and risk management.

2. PRINCIPAL DUTIES

NATO UNCLASSIFIED

Responsible to to the NAPMA Chief Programme Management Division (PM001) for the following duties:

- Managing the Hardware project team during the design, development and testing phases.
- Creating and executing project work plans and revising them as appropriate to meet changing needs and requirements.
- Managing all engineering aspects related to the Hardware design, development and testing activities.
- Identifying Hardware risks and developing risk mitigation strategies during the Engineering, Manufacturing and Development phase.
- Serving as the focal point with the industry counterpart for all Hardware project planning and execution issues.
- Participates in FLEP technical and design reviews to ensure adequacy of system performance.
- Evaluates contractor deliverables, ensuring all meet contractual obligations.
- Providing NATO Furnished Equipment as required by the contract as well as delineating responsibilities of the contractor and NATO.
- Establishing Cost Share Matrix and Base Support Agreements between NAEW&C Force HQ and NAPMA related to project execution, delivery and acceptance.
- Coordinating with the Programme Support Division to ensure that all necessary Acquisition and Life Cycle Management support is provided.
- Providing project status updates, reports and presentations to the Programme Management Division Chief and General Manager.
- Preparing and delivering briefings / papers / decision sheets on project status / issues to the NAPMO Committees and Boards, and other NATO and / or international organizations.

3. SPECIAL REQUIREMENTS AND ADDITIONAL DUTIES

The incumbent may be required to perform other related duties as directed.

Is part of his/her responsibility to assure efficient and effective design, development, establishment and implementation of adequate Internal Control (IC) activities in the respective functional areas.

4. ESSENTIAL QUALIFICATIONS AND EXPERIENCE

A University degree in management/engineering or related discipline; Documented knowledge of military acquisition practices, directives and regulations; Experience in project management disciplines; Experience in AWACS or Air Command and Control programs.

Must be fluent in one of the two NATO Official languages; some knowledge of the other is desirable. However, the work in NAPMA, both oral and written, is conducted in English.

5. DESIRABLE QUALIFICATIONS AND EXPERIENCE

Master's Degree in a related field; Experience in a multi-national acquisition programme; Practical experience working with NAPMA, NAEW&C Force Command and / or E-3A Component.

6. ATTRIBUTES / INTERRELATIONSHIPS

Applying expertise and technology, applies specialist and detailed technical expertise, develops job knowledge and expertise (theoretical and practical) through continual professional development.

Analyses numerical data and all other sources of information, to break them into component parts, patterns and relationships.

Makes rational judgements from the available information and analysis.

All NAPMA personnel are expected to conduct themselves in accordance with the current NATO Code of Conduct agreed by the North Atlantic Council, and thus display the core values of integrity, impartiality, loyalty, accountability and professionalism.

7. COMPETENCIES

The incumbent must demonstrate:

- Achievement: Creates own measures of excellence and improves performance;
- Analytical Thinking: Sees multiple relationships;
- Clarity and Accuracy: Monitors data or projects;
- Flexibility: Adapts to unforeseen situations;
- Impact and Influence: Takes multiple actions to persuade;
- Initiative: Plans and acts up to a year ahead;
- Organizational Awareness: Understands organizational climates and culture;
- Teamwork: Expresses positive attitudes and expectations of team or team members.
- Self-Control: Responds calmly;
- Conceptual Thinking: Applies learned concepts;
- Empathy: To be open to others' perspectives;
- Organizational Commitment: Ability to align own behavior with the needs, priorities and goals of the Organization.

8. REMARKS

Any candidate should be in possession of a valid NATO Secret (NS) security clearance when taking up the position.