

	<p>NATO AEW&amp;C PROGRAMME MANAGEMENT AGENCY</p> <p><b>NOTIFICATION OF VACANCY</b></p>
<p>Post Title:</p>	<p>Test Aircraft Maintenance Officer</p>
<p>Post Number:</p>	<p>PSE91</p>
<p>Duty Location:</p>	<p>Brunssum, The Netherlands</p>
<p>NATO Grade</p>	<p>A3</p>
<p>Nation:</p>	<p>NU</p>
<p>Division/Office</p>	<p>Programme Support Division</p>
<p>Branch/Section</p>	<p>Evaluation Branch</p>
<p>Clearance:</p>	<p>NATO Secret (NS)</p>
<p>Manages/Supervises (no. of staff)</p>	<p>n.a. (directly/indirectly)</p>
<p>Closing Date</p>	<p>30 October 2020</p>
<p>Point of Contact</p>	<p>Human Resources &amp; General Services Office <a href="mailto:recruitment@napma.nato.int">recruitment@napma.nato.int</a></p>
<p>Application Details:</p>	<p>A NAPMA Application Form of any applicant should be forwarded by email to <a href="mailto:recruitment@napma.nato.int">recruitment@napma.nato.int</a> The application form can be downloaded at <a href="http://www.napma.nato.int">www.napma.nato.int</a>.</p> <p>NAPMA can only employ nationals from the NAPMO nations for this position. Applications should be supported by the member of the Board of Directors of the respective nation.</p>

**1. POST SUMMARY**

NAPMA is a NATO Agency responsible to plan, acquire, and deliver improvements to and support the sustainment of the NATO AEW&C capabilities, while ensuring technical airworthiness, following the guidance of the NAPMO Nations.

Within the Programme Support Division and specifically in the Final Lifetime Extension Programm (FLEP) Combined Test Team (CTT), the Test Aircraft Maintenance Officer is the principal lead for all aircraft maintenance activities on the identified test aircraft (i.e. N-1), associated ground systems and laboratories for the Final Lifetime Extension Programme (FLEP). This includes planning, coordinating and managing all activities to ensure the identified test aircraft is ready to support the development test activities. The Test Aircraft Maintenance

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Officer is responsible for supervising, managing, controlling and coordinating all resources to accomplish all aircraft servicing and maintenance requirements to support ground and flight operations on the identified test aircraft. Performs as Maintenance Duty Officer and Deployed Commander of Logistics (DCL) as determined by mission requirements. In addition, this position will serve as the focal point in coordinating all required maintenance support activities from the NATO AEW&C Force (including the E-3A Component) and serve as the primary liason between the CTT, the Prime Contractor (Boeing) and the NATO AEW&C Force.

### **2. PRINCIPAL DUTIES**

The Test Aircraft Maintenance Officer is responsible to the Chief Evaluation Branch (PSE01) for the following duties:

- Coordinating, directing and supervising flightline personnel being assigned to the CTT to accomplish all operational and support requirements such as pre-/through-/post-flight inspections
- Supervising, administrating, controlling and scheduling of assigned personnel to include contractor personnel
- Ensuring adequate distribution and availability of resources within the area of responsibility to accomplish operational & support requirements including Aerospace Ground Equipment (AGE)
- Assisting with aircraft generation as directed
- Overseeing maintenance inspections, aircraft maintenance records, and aircraft forms (e.g. AFTO 781)
- Provides subject matter expertise on assigned equipment and recommends methods to improve equipment performance and maintenance procedures; AFTO 22 and suggestion programmes
- Assisting in developing, coordinating and managing all Disabled Aircraft Recovery (DAR) related actions, equipment and training requirements, if required
- Ensuring compliance with all applicable directives concerning safe aircraft maintenance operations and vehicle usage
- Ensuring support for aircraft corrosion preventive measures (including aircraft clear water rinse and wash) in accordance with applicable maintenance regulations
- Assisting in ensuring a valid and effective training plan is developed/implemented and that all test team maintenance personel are properly trained and qualified
- Assisting in ensuring that Branch personnel assist in executing training related functionalities as defined in their job descriptions
- Developing and implementing local operating instructions, modifying existing Force Orders/Force (operating) Mannuals and developing special handling procedures for the identified test aircraft
- Serving as Point Of Contact (POC) for the coordination of NATO AEW&C personnel and support
- Providing oversight of contractor maintenance activities
- Attending training courses relevant to the above duties

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### **3. SPECIAL REQUIREMENTS AND ADDITIONAL DUTIES**

The incumbent may be required to perform other related duties as directed and to travel in support of their duties, to conduct training, and to work shifts and on weekends, as required, to support the test programme

### **4. ESSENTIAL QUALIFICATIONS AND EXPERIENCE**

A university degree in engineering (or the equivalent in working experience) or related discipline. At least 5 years experience in aircraft maintenance preferable in large or wide body aircraft. Experience in activities that involve all logistics processes necessary for the maintenance and sustainment of mission capability of an aircraft and associated sub-systems. It includes overhaul, repair, modification, inspection and replacement of aircraft fuselage, propulsion and flight control systems and other avionics and specialized mission-related systems and all associated support equipment.

Works under general supervision, uses discretion in identifying and resolving complex technical problems and tasks and determines when problems should be escalated to a higher level. Performs a broad range of work, sometimes complex and non-routine, in a variety of environments. Understands and uses appropriate methods, tools and applications. Plans, schedules own work and monitors work of others - where applicable - within limited time horizons. In predictable and structured areas may supervise others. Influences peers and has frequent contact with external organisations, HQs and agencies such as NSPA or NCIA. Appreciates wider occupational field and is able to absorb and apply new information and demonstrate an analytical and systematic approach to problem solving.

Must be fluent in one of the two NATO Official languages; some knowledge of the other is desirable. However, the work in NAPMA, both oral and written, is conducted in English.

### **5. DESIRABLE QUALIFICATIONS AND EXPERIENCE**

A masters degree in engineering (or the equivalent in working experience) or related discipline. Previous experience working in an international military environment. Previous experience in NATO or other military or government organizations in a supervisory position, working in the fields of E-3A aircraft maintenance and aircraft logistics support. Previous experience in NATO AEW&C in a supervisory position, working in the fields of aircraft maintenance and aircraft logistics support including the use of support tools such as PILS. Previous experience in the execution of Developmental Test and Evaluation (DT&E). Previous experience in the maintenance and support of developmental test aircraft. Previous experience in working as a team lead or member in an Integrated Product Team (IPT).

### **6. ATTRIBUTES / INTERRELATIONSHIPS**

All NAPMA personnel are expected to conduct themselves in accordance with the current NATO Code of Conduct agreed by the North Atlantic Council (NAC), and thus display the core values of integrity, impartiality, loyalty, accountability, and professionalism.

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### **7. COMPETENCIES**

The incumbent must demonstrate:

- Achievement: Creates own measures of excellence and improves performance;
- Analytical Thinking: Sees multiple relationships;
- Clarity and Accuracy: Monitors data or projects;
- Flexibility: Adapts easily to unforeseen situations;
- Impact and Influence: Takes multiple actions to persuade;
- Initiative: Plans and acts up to a year ahead;
- Organizational Awareness: Understands organizational climates and culture;
- Self-Control: Responds calmly even being under stress;
- Conceptual Thinking: Applies learned concepts;
- Empathy: To be open to others' perspectives.

### **8. REMARKS**

Any candidate should be in possession of a valid NATO Secret (NS) security clearance when taking up the position.