



	<p>NATO AEW&amp;C PROGRAMME MANAGEMENT AGENCY</p> <p><b>NOTIFICATION OF VACANCY</b></p>
Post Title:	NAPMA Information Assurance Specialist
Post Number:	EN091
Duty Location:	SHAPE, Belgium
NATO Grade	B6 / NATO Grade 14
Nation:	NU
Division/Office	NAEW&C Engineer's Office
Clearance:	NATO Secret (NS)
Manages/Supervises (no. of staff)	---
Closing Date	Friday, 3 December 2021
Point of Contact	Human Resources & General Services Office <a href="mailto:recruitment@napma.nato.int">recruitment@napma.nato.int</a>
Application Details:	A NAPMA Application Form of any applicant should be forwarded by email to <a href="mailto:recruitment@napma.nato.int">recruitment@napma.nato.int</a> The application form can be downloaded at <a href="http://www.napma.nato.int">www.napma.nato.int</a>

## 1. POST SUMMARY

NAPMA is a NATO Agency responsible to plan, acquire, and deliver improvements to and support the sustainment of the NATO AEW&C capabilities, while ensuring technical airworthiness, following the guidance of the NAPMO Nations.

As the primary duty, the NAPMA Information Assurance (IA) Specialist is responsible to the NAPMA IA Engineer (EN014) for performing embedded liaison and coordination activities with the SHAPE/J2X IA Section for NAPMA in support of the NE-3A's Final Life Extension Programme (FLEP) IA requirements, security accreditation and related matters. As a secondary duty, he/she is responsible to perform embedded liaison and coordination activities with SHAPE/J2X IA Section for the NAEW&C Force in support of NAEW&C Force's IA activities, security accreditation and related matters.

## 2. PRINCIPAL DUTIES

The NAPMA Information Assurance Specialist is responsible to the IA Engineer (EN014) for the following duties:

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- Assisting SHAPE/J2X IA Section Head and/or his designated lead in conducting SHAPE/ J2X security accreditation activities specifically supporting FLEP and NAEW&C Force's security accreditation requirements.
- Supporting the planning, scheduling, and coordinating of FLEP IA security accreditation activities in order to meet program timelines.
- Supporting the development of system descriptions, security risk assessments, security test and verification plans and reports, and similar accreditation data sets.
- Arranging and participating in events to include, but not limited to, working groups, technical interchange meetings, management and design reviews, and related activities.
- Performing other relevant duties as assigned.

### **3. SPECIAL REQUIREMENTS AND ADDITIONAL DUTIES**

The incumbent may be required to perform other related duties as directed.

### **4. ESSENTIAL QUALIFICATIONS AND EXPERIENCE**

Higher secondary education with at least 5 years of experience in computer science, information technology or a closely related technical field. At least 3 years experience conducting CIS Security Accreditation for NATO or NATO Nation CIS on the level of a NATO primary/domain Security Accreditation Authority or National Security Agency. At least 3 years experience with the design and implementation of cybersecurity controls in accordance with NCIRC (or NCSC), NIST or similar standards and guidelines.

Must be fluent in one of the two NATO official languages. Some knowledge of the other is desirable. However, the work in NAPMA and at SHAPE, both oral and written, is conducted in English. Excellent verbal and written communications abilities.

### **5. DESIRABLE QUALIFICATIONS AND EXPERIENCE**

University degree in computer science, information technology or a closely related technical field. Current knowledge and experience with NATO CIS Security accreditation and related policies. Experience with installation, configuration, and hardening of networking and crypto equipment.

Experience supporting- Security Accreditation Boards on a multinational/international level; Experience in supporting CIS Security related Working Groups/Meetings/Boards; Experience in systems engineering in an avionics environment.

Knowledge of the NAEW&C Programme and E-3A mission system. Attainment of Cyber Security certifications such as Security+, CISSP or equivalent.

### **6. ATTRIBUTES / INTERRELATIONSHIPS**

All NAPMA personnel are expected to conduct themselves in accordance with the current NATO Code of Conduct agreed by the North Atlantic Council, and thus display the core values of integrity, impartiality, loyalty, accountability and professionalism.

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### **7. COMPETENCIES**

The incumbent must demonstrate:

- Analytical Thinking: Sees multiple relationships;
- Clarity and Accuracy: Monitors data or projects;
- Flexibility: Adapts to unforeseen situations;
- Impact and Influence: Takes multiple actions to persuade;
- Initiative: Plans and acts up to a year ahead;
- Organizational Awareness: Understands organizational climates and culture.
- Self-Control: Responds calmly;
- Conceptual Thinking: Applies learned concepts;
- Empathy: To be open to others' perspectives.

### **8. REMARKS**

Any candidate should be in possession of a valid NATO Secret (NS) security clearance when taking up the position.