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Date of Approval: 28 October 2021

	<p>NATO AEW&C PROGRAMME MANAGEMENT AGENCY</p> <p>NOTIFICATION OF VACANCY</p>
Post Title:	Technician (Crew Chief)
Post Number:	PSE99 / PSE910 / PSE911
Duty Location:	Geilenkirchen, Germany
NATO Grade	B3 / NATO Grade 8
Nation:	NU
Division/Office	Programme Support Division
Branch/Section	Evaluation Branch
Clearance:	NATO Secret (NS)
Manages/Supervises (no. of staff)	n.a. (directly/indirectly)
Closing Date	Friday 17 December 2021
Point of Contact	Human Resources & General Services Office recruitment@napma.nato.int
Application Details:	A NAPMA Application Form of any applicant should be forwarded by email to recruitment@napma.nato.int The application form can be downloaded at www.napma.nato.int .

1. POST SUMMARY:

NAPMA is a NATO Agency responsible to plan, acquire, and deliver improvements to and support the sustainment of the NATO AEW&C capabilities, while ensuring technical airworthiness, following the guidance of the NAPMO Nations.

The Technician (Crew Chief) in the Aircraft Servicing Section performs all Aircraft Servicing Section related functions. Performs the full spectrum of a/c first line maintenance including all aircraft servicing requirements including pre-, thru-, post-flight inspections, launches, recoveries, aircraft tows, de-icing and general servicing. Contributes to the functional area's training Programme.

2. PRINCIPAL DUTIES

The incumbent is responsible to the Branch Head of the Aircraft & AGE Servicing Section (OEW LEA 0010) for the following duties:

NATO UNCLASSIFIED

NATO UNCLASSIFIED

- Performing scheduled and unscheduled maintenance, troubleshooting, servicing, inspection, testing, modification, evaluation, repair, replacement and adjustment of a/c components and related support equipment to include AGE basic servicing;
- Preparing the a/c for deployments and conducting pre-, thru- and post flight inspections and functional checks;
- Performing a/c launch, recovery and ground handling duties to include towing and parking;
- Performing or supporting apron/flight line snow/ice removal as well as A/C de-/anti-icing activities;
- Repairing, maintaining, troubleshooting and servicing A/C;
- Servicing liquid and gaseous consumables, including fuel, hydraulic fluid, oil, liquid oxygen (LOX), water, and wastewater;
- Conducting or assisting maintenance specialists in conducting troubleshooting and unscheduled maintenance on a/c systems;
- Maintaining maintenance and inspection records and documentation as required per applicable procedures/instructions, to include inspection and maintenance of a/c life-support equipment;
- Performing ground handling, general cleaning, servicing of aircraft latrines, lubricating and de-icing functions;
- Performing aircraft corrosion preventive measures (including aircraft clear water rinse and wash) in accordance with applicable maintenance regulations (e.g. T.O. 1-1-691, NN1E-3A-2-7, NN1E-3A-23 etc.).
- Providing technical information on assigned equipment and recommends methods to improve equipment performance and maintenance procedures; AFTO 22 and suggestion programs;
- Contributing to the management, control and implementation of E-3A Component / Squadron ground safety directives, procedures and regulations;
- As functional area subject matter expert (SME), provides the LW Training Section inputs on training analysis, required level of learning and method of delivery related aspects;
- As functional area subject matter expert (SME), supports other LW training courses as directed.

3. SPECIAL REQUIREMENTS AND ADDITIONAL DUTIES

- The incumbent may be required to perform other related duties as directed;
- Conducting OJT and advises newly assigned personnel;
- Performing general housekeeping duties;
- Performing Disabled Aircraft Recovery (DAR) duties;
- Shift working is required;
- Operating general and special purpose motor vehicles (De-Icing Truck);
- Operating computer terminals;
- Functioning as shift supervisor/expeditor as well as deployed flight line supervisor, as directed;
- Temporarily performing, as directed, duties at other locations both within and outside NATO's boundaries;
- Participating, as directed, in exercises and NATO operations and missions including taking part in frequent short term and/or long-term deployments (i.a.w. the relevant provisions of the

NATO UNCLASSIFIED

NATO UNCLASSIFIED

NATO Civilian Personnel Regulations) and/or duty travel (TDY) both within and outside NATO's boundaries. During these periods, may temporarily also be required to perform duties outside the normal scope of his/her job description to support mission accomplishment;

- Participating in deployments and/or TDY, if required, upon short notice and/or without prior knowledge of the location and/or the conditions in which NATO will be operating;
- Participating in deployment training and medical preparation programs (including immunization) as determined based on specific operational requirements;
- Wearing/carrying, as directed, protective clothing/equipment while performing duties and/or participating in training, exercises, operational evaluations, and NATO operations and missions unless temporarily exempted for medical reasons;
- In the case of operational or other valid reasons and at the discretion of the responsible supervisor carrying out a similar range of duties in any organizational element of the headquarters, at the same grade and in a comparable functional specialty, without necessitating a change to the employment contract. This situation could continue for an unspecified period during which the aforementioned operational or valid reasons prevail.

NB: In this situation, the responsible supervisor is the supervisor who is in charge of both organizational elements where the duties are being performed;

- Maintaining a level of personal fitness appropriate to the assigned duties and responsibilities;
- Attending, as directed, additional training courses/programs.
- The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract.

4. ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

Higher Secondary education and intermediate vocational training in mechanical engineering, aeronautical engineering or related discipline which might lead to a formal qualification with 2 years' experience, or a Secondary education and completed advanced vocational training in that discipline leading to a professional qualification or professional accreditation with 4 years post related experience.

Primary: 525E Aircraft maintenance

Activities that involve all logistics processes necessary for the maintenance and sustainment of mission

capability of an aircraft and associated sub-systems. It includes overhaul, repair, modification, inspection and replacement of aircraft fuselage, propulsion and flight control systems and other avionics and specialized mission-related systems and all associated support equipment. [Ref: UNESCO ISCED 1997:525]

Primary Skill Level

Works under routine supervision, uses minor discretion in resolving problems or enquiries without frequent reference to others. Performs a range of different work activities in a variety of structured environments, using appropriate methods, tools and applications in a rational and organized approach. Plans and schedules own work within short time horizons. May have some influence within own domain and also have some contact with external organizations, HQs and agencies. [Ref: NATO adaptation of SFIA v3 2005:Generic Level Description]

Completion of an Aircraft Maintenance course. Higher Secondary education and completed intermediate vocational training in aircraft maintenance, or Secondary education and completed appropriate advanced vocational training with at least 3 years post related, current professional experience. Good knowledge of aircraft maintenance management systems. Driving license equivalent to European Class CE.

Furthermore are requested the following Automatic Data Processing Knowledge:

- Word Processing: working knowledge;

NATO UNCLASSIFIED

NATO UNCLASSIFIED

- Spreadsheet: basic knowledge;
- Graphics Presentation: working knowledge;
- Database: basic knowledge.

Must be fluent in English as one of the two NATO Official languages. The work both oral and written in this post and in the Headquarters as a whole is conducted in English.

5. DESIRABLE QUALIFICATIONS AND EXPERIENCE

Previous experience working in an international military environment. Previous experience in NATO or other military or government organizations working in aircraft maintenance or aircraft logistics support. Familiarity with technical/industrial Quality Assurance programs.

6. ATTRIBUTES / INTERRELATIONSHIPS

All NAPMA personnel are expected to conduct themselves in accordance with the current NATO Code of Conduct agreed by the North Atlantic Council, and thus display the core values of integrity, impartiality, loyalty, accountability and professionalism.

7. COMPETENCIES

Accomplishes a wide variety of maintenance functions within the scope of aircraft servicing (in-shop and aircraft). Conducts On-Job-Training and assists in conducting related maintenance training to newly assigned personnel. Operates diverse pieces of test/support equipment and special tools. Acts as deployment supervisor. Performs mentoring duties for training modules of newly assigned personnel. Operates the de-icing truck.

The duties and responsibilities of this post require sound judgement and an ability to think clearly coupled with a need to anticipate and deal with problems, some of which will be out of the ordinary. The incumbent is expected to work under the supervision of the Branch Chief or designated supervisor, but will be expected to be self-motivated and to take responsibility within assigned functional areas under minimal direct supervision. When acting as deployment supervisor will be expected to act without direct supervision.

8. REMARKS

Locally imposed or unique requirements:

- Shift working is required;
- Must fulfil medical prerequisites of occupational health code as specified in the approved Occupational Health Examination Program;
- Will be required to wear protective clothing;
- Good physical constitution. Must be able to lift heavy objects and able to work at heights, in cramped enclosed areas and in uncomfortable conditions/positions;
- Work may have to be performed in offices, as well as in a/c maintenance shops and on the a/c inside/outside a/c hangars and on the flight line to include classrooms using multi-media equipment;

NATO UNCLASSIFIED

NATO UNCLASSIFIED

- Incumbent is required to routinely perform work utilizing Personal Computer or Laptop and, on a more frequent basis, visual media devices. Work may be affected by adverse weather conditions. It is required to wear Personal Protective Clothing. The incumbent may be exposed to above average noise levels, a/c fumes and gases;
- Moderate risk of injury due to occasional work at heights, exposure to high voltage, high current and liquid oxygen;
- Moderate risk of occupational illness;
- The post is deployable. Therefore, the incumbent is required to be in the possession of all necessary equipment, documentation (to include passport) and be medically fit (to include compliance with the vaccination plan, ref.: National Military Strategies for Vaccination of NATO Forces AMedP-23) to deploy as required;

The incumbent is required to be multiple trained and qualified on various a/c-integrated systems/equipment.

Any candidate should be in possession of a NATO Secret (NS) security clearance when taking up the position.

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